

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, NOVEMBER 1, 2012**  
**THIRD FLOOR MEETING ROOM**

**AGENDA**

**8:30 A.M. – ADMINISTRATIVE FUNCTION**

- I. **10:00 A.M. - CALL TO ORDER**
- II. **INVOCATION**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **COMMISSIONERS COMMENTS**
  - A. [Update of Board](#) of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
- V. **PUBLIC COMMENTS – (Five Minute Presentation)**
- VI. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed five (5) minutes.)*
  - A. Lead Poisoning Prevention Week Proclamation
  - B. Business Recognition – [Trinity Salon and Spa](#)
- VII. **PUBLIC HEARING**
  - A. [Admissions and Amusement](#) Tax Rates – Erin White, Finance Division **1**  
**Public comments will be limited to five minutes for individual speakers.**  
**The Board may take action following the public hearing.**
- VIII. **CONSENT AGENDA - (See Attached Detailed Listing of Consent Agenda Items)** **2**  
*The Consent Agenda Committee thoroughly reviewed the items considered for the Consent Agenda. The County Commissioners are in receipt of the documentation for each agenda item, which they reviewed in advance. The County Commissioners will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, before making a motion, any of the County Commissioners may request the removal of an item from the Consent Agenda for separate consideration.*
- IX. **WORKSESSION**
  - A. Business Updates – Helen Riddle, Community Development Division
  - B. [Appointment](#)/Reappointments to the Frederick County Solid Waste Advisory Committee – Joyce Grossnickle, Office of the County Manager  
**(10 Minutes - Board Decision)** **3**
  - C. [Meals](#) on Wheels Program – Kitty Devilbiss and Pat Rosensteel, Citizens Services Division  
**(10 Minutes - Board Information)** **4**

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**X. AGENDA BRIEFING**

Tuesday, November 8 at 10:00 a.m.

- Revisions to the Frederick County Code, Chapter 1-10 Regarding Grading, Erosion, and Sediment Control

**XI. ADMINISTRATIVE BUSINESS *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)***

- A. [Legislative Update](#) – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager  
**(10 Minutes - Board Decision)**

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**XII. COMMISSIONERS COMMENTS**

**XIII. PUBLIC COMMENTS – (Five Minute Presentation)**

**XIV. QUESTIONS - PRESS**

**XV. ADJOURN**

The County's Lobbying Ordinance (Chapter 1-7.2 of the Code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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**CONSENT AGENDA DETAIL**

**BID AWARDS**

1. [Purchasing Memo #13-056](#) – Hot Mix Asphalt Testing Services (Piggyback Contract)  
Award to: Specialized Engineering, Inc.  
Award amount: \$85,000.00
2. [Purchasing Memo #13-057](#) – Energy Efficient Audits and Retrofits for the Power Saver Retrofits Program  
Award to: Atlas Home Energy Solutions and Hawkeye Construction LLC  
Award amount: \$0 (Grant-funded and Homeowner Contribution)
3. [Purchasing Memo #13-058](#) – Montevue Campus Replacement Voice Equipment Upgrade (Piggyback Contract)  
Award to: Carousel Industries  
Award amount: \$71,397.70
4. [Purchasing Memo #13-059](#) – New Traffic Signal at Old National Pike and Bartholows Road (Piggyback Contract)  
Award to: Scott A. Duncan, Inc.  
Award amount: \$209,931.00
5. [Purchasing Memo #13-060](#) – Tree Planting and Maintenance (Indefinite Quantity Contract)  
Award to: Conservation Services, Inc. in the estimated amount of \$242,647.95 (Hand Planting)  
Award to: Parkton Woodland Services, Inc. in the estimated amount of \$99,192.50 (Machine Planting)

**BUDGET TRANSFER**

1. [#BT-13-056](#), Housing and Community Development, Citizens Services Division